

**Manchester: A Certain Future Steering Group
&
Manchester Climate Change Agency CIC Board of Directors**

**Date: 30th October 2017
Venue – BDP, 11 Ducie Street, Manchester City Centre
6.00 – 8.00pm**

MINUTES

Present:

<i>Steering Group</i>	Jeremy Carter (JC)
Gavin Elliott (GE) (chair)	Holly Bonfield (HB)
Richard Elliott (RE)	
Ali Abbas (AA)	<i>CIC Team</i>
Simon Curtis (SC)	Jonny Sadler (JS)
Dave Coleman (DC)	

Apologies

Cllr Angeliki Stogia (AS)	Will Swan (WS)
Steve Merridew (SM)	Simon Warburton (SW)
Helen Seagrave (HS)	

	Discussion	Action
1.	Introductions and apologies As above.	
2.	Minutes from Steering Group and Directors' Meeting October 2017 Outstanding actions: - MCCA Sustainable Procurement Policy to be drafted	JS, HS
3.	Manchester Climate Change Board: update and next steps GE and JS provided an update on the recruitment of new Board members. <i>Co-optees</i> JS and RE to draft a formal invitation letter to come from Sir Richard Leese, in his capacity as chair of the Our Manchester Forum, and GE, in his capacity as chair of the Climate Change Board. <i>MCC</i> MCC senior officer still required.	JS, RE RE

	<p><i>Public applicants</i></p> <p>16-25 year olds 23 applicants. Agreed to:</p> <ul style="list-style-type: none"> - shortlist 8 for a group activity, 14th November 6-7.30pm @ BDP - shortlist 4 from the group activity and interview 2, 22nd November 4-7pm @ BDP <p>26+ year olds 7 applicants. Agreed to shortlist and interview 3, 14th November, 10am-12pm @ BDP.</p> <p>GE, SC and HB to agree shortlists. Establish materials and questions for the group activity and interviews.</p> <p>JS to arrange logistics.</p> <p>All agreed first meeting to be held mid-January 2018.</p>	<p>GE, SC, HB</p> <p>JS</p> <p>All, JS</p>
4.	<p>Zero Carbon Manchester Logo</p> <p>Liz from Creative Concern presented the logo options.</p> <p>All agreed the red/orange was the preferred option. Creative Concern and JS to finalise and begin using, including sharing with partners.</p>	<p>JS</p>
5.	<p>AOB</p> <p>a) GM Green City Summit It has been agreed there will be a series of fringe and associated events. JS has agreed to work with GMCA and MCC on a series of events on 'difficult issues'. JS to work with Steering Group members and partners, as required.</p>	<p>JS</p>
6.	<p>DONM and future agenda Items</p> <ul style="list-style-type: none"> - 28th November, 6-8pm – NOTE: NOT the first meeting of the new Board, as previously planned - TBC December – Xmas drinks - TBC January 2018 – first meeting of the new Board 	<p>All</p> <p>JS, all</p> <p>JS</p>