

**Manchester: A Certain Future
Steering Group Meeting**

Date: 19th May 2016
Venue – BDP, 11 Ducie Street, Manchester City Centre
5.30 – 7.30pm

MINUTES

Present:

Steering Group

Gavin Elliott (GE) (chair)

Dave Coleman (DC)

Jeremy Carter (JC)

Simon Curtis (SC)

Holly Bonfield (HB)

CIC Team

Jonny Sadler (JS)

Visitors

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Apologies

Ali Abbas (AA)

Steve Merridew (SM)

Helen Seagrave (HS)

Will Swan (WS)

Kate Chappell (KC)

Simon Warburton (SW)

	Discussion	Action
1.	Introductions and apologies As above.	
2.	Minutes from March 2016 meeting <ul style="list-style-type: none"> • JS to circulate MACF CIC Business Plan • Citizen survey – results have been received from MCC. DC has reviewed briefly. DC agreed to turn into a press article 3rd or 4th week June, as part of a coordinated press-focussed programme. Gavin to talk to Andy Spinoza @ SKV. Dave to share with academic colleagues for a view on if the data can be analysed and interpreted. • Zero Carbon 2050 strategy – actions picked up below. 	<p>JS</p> <p>DC</p> <p>GE, DC</p> <p>Note</p>
3.	Roundtable <p>a) Dave</p> <ul style="list-style-type: none"> - 19th November ‘Our Common Ground’ inter-faith event at Manchester Cathedral. - Carbon Literate Organisation scheme now launched. September 2016 will be launch of the first ever Carbon Literate Organisations – aiming for c. 20 organisations. 	

	<ul style="list-style-type: none"> - GM Chamber of Commerce has agreed to adopt Carbon Literacy as their 'low carbon offer' to members. - Generic e-learning learning for businesses now developed <p>b) Holly</p> <ul style="list-style-type: none"> - FSB undertaking research to understand what the Northern Powerhouse means to businesses. <p>c) Jeremy</p> <ul style="list-style-type: none"> - UoM Ethical Grand Challenges initiative is launching September 2016 - Corridor adaptation and resilience work – JC and JS talking to Corridor low carbon group in June/July. - CL4RPS – DC to talk to CL4RPS consortium RE potential to include adaptation and resilience. <p>d) Simon C</p> <ul style="list-style-type: none"> - Royal Exchange, HOME and MMU collaborating on Carbon Literacy on an arts and culture sector-focussed Carbon Lit training, with a view to potentially rolling-out out to MAST members. May require changing the way the group works. - Royal Exchange electricity consumption has reduced by 41.5% over last 10 years. - Lisa to get MAST annual report for MACF Annual Report 2016. 	<p>DC</p> <p>Lisa L</p>
<p>4.</p>	<p>Communications and events</p> <p>a) Events</p> <ul style="list-style-type: none"> - Tell Us – 4th July with MACF G&B Group <p>b) Website</p> <ul style="list-style-type: none"> - Circulate brie' to the SG on what is proposed, for comments, and a meeting to discuss. - What is the process for proof-reading articles, inc. from volunteers? 	<p>JS</p> <p>JS</p>
<p>5.</p>	<p>Discussion Item</p> <p>a) Zero Carbon 2050 Strategy and Implementation Plan 2016-20</p> <p>JS outlined that:</p> <ul style="list-style-type: none"> • The draft strategy is a high-level document that will respond to the climate change commitments in the Manchester Strategy 2016-25 and form part of Manchester's policy framework – MCC will be asked to endorse it. 	

	<ul style="list-style-type: none"> • It doesn't have practical specific take-home messages as discussed at the previous SG – this needs to be done after the strategy is published as part of specific guides/documents etc. • Work is still needed to define 'zero carbon', noting GM work currently underway on GM 2050 CO₂ targets. • Specific objectives, targets, KPIs, milestones need to be developed with MACF monitoring groups. <p>The SG discussed:</p> <ul style="list-style-type: none"> • The status of the document – agreed that this is an MACF document i.e. developed by the city, for the city, with the involvement of a wide range of stakeholders. • The need for a good consultation draft for stakeholders to respond to a) directly inform and b) help them to understand the subject and how best they can contribute. • The need to use the consultation to engage sectors and organisations not currently (fully) engaged, particularly business. • The need to be clearer about the scale of the challenge, risks of inaction and opportunities if we do act. <p>JS to redraft to take account of the SG discussion.</p> <p>b) Annual Report 2016 The Annual Report is currently being drafted by Lisa. The draft will be sent to the SG for comments w/c 13th June, with a view to the final version being sent to the printers on 8th July. Lisa to circulate for comments.</p> <p>c) MACF Steering Group AGM 19th July 2016 The Town Hall has been booked. The save the date has been circulated via email. Work is underway to secure a keynote speaker. All to promote to networks.</p>	<p>JS</p> <p>Lisa</p> <p>All</p>
6.	<p>Feedback from Manchester Leaders Forum 13th May 2016</p> <p>Gavin outlined work underway by the MLF to develop the governance and reporting framework for the delivery of the strategy. The SG have been asked to consider the governance for the delivery of the climate change commitments. The SG discussed the responsibility for delivery being collective across the city but that oversight was needed, as per current approach. To discuss further at a future meeting.</p>	<p>Note</p>
7.	<p>AOB</p> <ul style="list-style-type: none"> • CIC Directors May meeting minutes – noted 	<p>Note</p>

	<ul style="list-style-type: none"> • CIC team monthly progress report – noted • AA – GM Community Renewables share offer to raise £186,000 for solar PV on 3 schools by 30th June. 3.5-5% return from 2018 onwards. All to promote to networks. 	<p>Note</p> <p>All</p>
<p>8.</p>	<p>DONM and future agenda Items</p> <ul style="list-style-type: none"> - 23rd June – CIC Directors Meeting - 19th July – MACF AGM; 2050 Strategy, Implementation Plan & AR launch - 18th August – CIC Directors Meeting - 15th September – Steering Group Meeting (theme TBC) - 20th October – CIC Directors Meeting - 17th November – Steering Group Meeting (theme TBC) <p>To be scheduled:</p> <ul style="list-style-type: none"> - GM Spatial Framework - GM Devolution - Governance for Manchester Strategy climate change commitments/Zero Carbon 2050 strategy 	